

**Washington State DOH/DSHS Child Death Review Program
CDR - Program Evaluation Plan LOCAL PROCESS OBJECTIVES**

Action Steps	Process Objective	State Activity Steps	Data Source	Data Analysis
Create a multidisciplinary CDR team with a minimum core membership: <u>Core members:</u> Child Protective Services Emergency Medical Services Law Enforcement Medical Examiner/Coroner Mental Health/Social Services Pediatrician/Family Practitioner Prosecutor Public Health	<ul style="list-style-type: none"> ▪ By June 30, 2000, 70% of LHJ's will have formed a team with a minimum core membership ▪ By June 30, 2001, 85% of LHJ's will have formed a team with a minimum core membership ▪ By June 30, 2002, 100% of LHJ's will have formed a team with a minimum core membership 	<ul style="list-style-type: none"> - Provide technical assistance to LHJ's for creation of team 	<ul style="list-style-type: none"> - LHJ Reports to Project Coordinator - Revised CDR Database 	<ul style="list-style-type: none"> - Compile data on the number of teams with core membership and compare over time.
Conduct reviews of unexpected deaths to residents ages 0-17.	<ul style="list-style-type: none"> ▪ By June 30, 2001, 60% of all unexpected deaths of children that occurred between January 1 and December 31, 2000, will be reviewed ▪ By June 30, 2002, 75% of all unexpected deaths of children that occurred between January 1 and December 31, 2001, will be reviewed ▪ By June 30, 2003, 90% of all unexpected deaths of children that occurred between January 1 and December 31, 2002, will be reviewed ▪ By June 30, 2004, 100% of all unexpected deaths of children that occurred between January 1 and December 31, 2003, will be reviewed 	<ul style="list-style-type: none"> - Develop definition of unexpected deaths to determine an estimate of unexpected deaths . - Provide technical assistance to LHJ's on how to conduct child death reviews. - Provide technical assistance on how to obtain information about deaths that have occurred to residents of that jurisdiction 	<ul style="list-style-type: none"> - CDR Data Collection Forms - Washington State Department of Health Center for Health Statistics Death Certificates 	<ul style="list-style-type: none"> - - Compare over time the number of unexpected child deaths to number of child deaths reviewed - Compare over time the number of LHJ's reviewing all unexpected child deaths

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Conduct child death reviews with a minimum core membership. <u>Core members:</u> Child Protective Services Emergency Medical Services Law Enforcement Medical Examiner/Coroner Mental Health/Social Services Pediatrician/Family Practitioner Prosecutor Public Health	<ul style="list-style-type: none"> ▪ By June 30, 2000, 60% of LHJ's will conduct all reviews with a minimum core membership present at each review ▪ By June 30, 2001, 75% of LHJ's will conduct all reviews with a minimum core membership present at each review ▪ By June 30, 2002, 85% of LHJ's will conduct all reviews with a minimum core membership present at each review ▪ By June 30, 2003, 95% of LHJ's will conduct all reviews with a minimum core membership present at each review 	<ul style="list-style-type: none"> - Establish minimum core membership - Provide technical assistance on creating and maintaining a team with a minimum core membership 	- Revised CDR Data Collection Form	<ul style="list-style-type: none"> - Compare over time the number of reviews conducted with a minimum core membership - Compare over time the number of LHJ's conducting all reviews with a minimum core membership
Conduct child death reviews with a variety of data sources	<ul style="list-style-type: none"> ▪ By June 30, 2000, 75% of LHJ's will conduct all reviews with at least three distinct sources of data (i.e., death certificate; medical examiner/coroner data; and one other source) ▪ By June 30, 2001, 85% of LHJ's will conduct all reviews with at least three distinct sources of data ▪ By June 30, 2002, 95% of LHJ's will conduct all reviews with at least three distinct sources of data 	<ul style="list-style-type: none"> - Provide technical assistance on data collection and reporting 	- CDR Data Collection Form	<ul style="list-style-type: none"> - Compare over time the number of reviews conducted with least three distinct sources of data for each review - Compare over time the number of LHJ's conducting all reviews with at least three distinct sources of data

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Complete standardized data collection forms.	<ul style="list-style-type: none"> ▪ By June 30, 2000, 50% of LHJ's will complete reviews using standardized data collection forms. ▪ By June 30, 2001, 75% of LHJ's will complete reviews using standardized data collection forms . ▪ By June 30, 2002, 90% of LHJ's will complete reviews using standardized data collection forms. 	- Provide technical assistance on data collection and reporting	- CDR Data Collection Form	<ul style="list-style-type: none"> - Compare over time the number of complete reviews submitted. - Compare over time the number of LHJ's submitting all reviews completed fully
Submit State data collection forms to state database quarterly.	<ul style="list-style-type: none"> ▪ By July 31, 2000, 50% of LHJ's will submit review data on time. ▪ By July 31, 2001, 75% of LHJ's will submit review data on time ▪ By July 31, 2002, 95% of LHJ's will submit review data on time 	- Provide technical assistance on data transfer	- CDR Data Collection Form	- Compare over time the number of LHJ's submitting data by deadline
Improve or sustain positive interagency communication	<ul style="list-style-type: none"> ▪ By June 30, 2001, 50% of team member survey respondents will report improved interagency communication with at least one agency. ▪ By June 30, 2003, 65% of team member survey respondents will report improved interagency communication with at least two agencies. ▪ By June 30, 2005, 75% of team member survey respondents will report improved interagency communication with at least two agencies. 	-Create and administer survey biannually	- Biannual Team Member Survey	- Compare over time the results of the Team Member Survey

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Based on data, identify local prevention strategies and develop local practice recommendations	<ul style="list-style-type: none"> • By March 31, 2001, 50% of LHJ's will submit an Annual Report detailing local prevention strategies identified and local practice recommendations developed over the past year ▪ By March 31, 2002, 75% of LHJ's will submit an Annual Report detailing local prevention strategies identified and local practice recommendations developed over the past year ▪ By March 31, 2003, 95% of LHJ's will submit an Annual Report detailing local prevention strategies identified and local practice recommendations developed over the past year 	- Provide technical assistance on annual reporting	- LHJ Annual Report	- Compare over time the number of LHJ's submitting information detailing consideration of local prevention strategies and practices and a description of any strategies or practices developed

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Present or distribute strategies and recommendations to decision makers	<ul style="list-style-type: none"> ▪ By March 31, 2001, 25% of LHJ's will submit an Annual Report detailing the past year's presentations or distribution to decision makers of local prevention strategies identified and local practice and policy recommendations developed ▪ By March 31, 2002, 35% of LHJ's will submit an Annual Report detailing the past year's presentations or distribution to decision makers of local prevention strategies identified and local practice and policy recommendations developed ▪ By March 31, 2003, 50% of LHJ's will submit an Annual Report detailing the past year's presentations or distribution to decision makers of local prevention strategies identified and local practice and policy recommendations developed 	<ul style="list-style-type: none"> -Provide technical assistance on presentation and distribution strategies -Provide technical assistance on tracking presentations and distribution 	- LHJ Annual Report	- Compare over time the number of LHJ's submitting annual reports detailing presentation or distribution of annual reports to decision makers.
Track implementation and results of local prevention strategies, practices and policies	<ul style="list-style-type: none"> ▪ By March 31, 2001, 25% of LHJ's will submit an Annual Report detailing implementation and evaluation of local prevention strategies, practices and policies since CDR inception ▪ By March 31, 2002, 35% of LHJ's will submit an Annual Report detailing implementation and evaluation of local prevention strategies, practices and policies since CDR inception ▪ By March 31, 2003, 50% of LHJ's will submit an Annual Report detailing implementation and evaluation of local prevention strategies, practices and policies implemented since CDR inception 	Provide technical assistance on tracking implementation	- LHJ Annual Report	- Compare over time the number of LHJ's submitting annual reports detailing implementation, description and evaluation of local prevention strategies and practices since CDR inception